



# PHOENIX *Academy*

General English | Academic English | Cambridge Courses | Internships | University Bridging



*Perth, Western Australia 2009*

# WELCOME TO Phoenix ACADEMY



## PRINCIPAL'S MESSAGE

Welcome to Perth, Western Australia - the Gateway to Australia, a city with an enviable climate and a friendly, safe environment.

Phoenix Academy is a fully Australian owned and operated family business. We are proud to share with you:

- A choice of two campus locations - Perth City and Perth Beach (Fremantle).
- A *best practice* Institution offering quality world class tuition.
- A location in one of the best lifestyle cities in the world.
- Teaching and administration staff committed to achieving your goals.

Since our establishment in 1989 our motto has always been '**We Care**'. We do indeed care very much that your needs and expectations are not only met but exceeded! I am always available to speak with students personally.



Robynne Walsh B.Ed M.Ed  
Principal and Director



*We care!*

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## THE PHOENIX ADVANTAGE

- International population.
- Small class sizes.
- Full Orientation Program and Placement Test on arrival.
- Experience highly qualified teachers.
- Perth City and Perth Beach Campus (Fremantle).
- Work Experience/Internship Programs.
- Modern resources.
- Recreation facilities within walking distance of both campuses.
- Adventure Travel Centre and services.
- On campus Residence (City Campus)
- Full range of examination courses.
- Flexible courses to suit all needs.
- Optional "Club Phoenix" membership.
- Innovative and flexible curriculum.
- Strong focus on Speaking Skills.
- The friendliest and best homestay families in Perth.
- Excellent computing and Internet services plus on campus WiFi connection.
- Approved test centre for TOEIC, ICDL, and TOEFL iBT.



# Perth & Surrounds

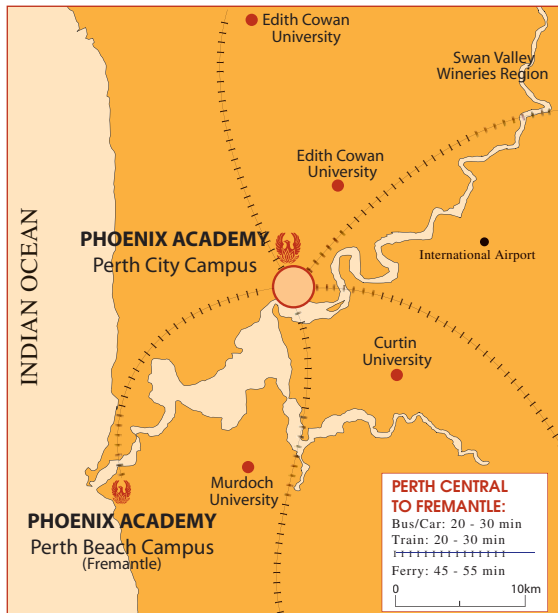
## PERTH CITY CAMPUS

- On campus WiFi connection
- Beautiful garden campus.
- Located on the famous Swan River.
- Mediterranean climate.
- Multicultural city.
- World-class business and commercial precinct.
- Beautiful Beaches.
- Free city transport.
- Famous for water sports.
- Excellent wine and food.
- Shopping seven days a week.

## PERTH BEACH CAMPUS (FREMANTLE)

- On campus WiFi connection
- Beach within walking distance.
- Historic port city.
- Famous for seafood.
- Heritage architecture.
- Cafe culture.
- Cosmopolitan community.
- Centre of art and music for Perth.
- Only 20 minutes from Perth central.
- Free city transport.

## TWO LOCATIONS



## PROGRAMS AT PHOENIX

PHOENIX PROGRAMS	UNIVERSITY of CAMBRIDGE ESOL Examinations Approved Centre for Teaching Awards	British Council Accredited	NEAS ACCREDITED	CAMPUS
General English Course			✓	C B
Cambridge Exam Courses	✓		✓	C B
Academic English - University Preparation		✓	✓	C B
Academic English - High School Preparation			✓	C
English for Business Purposes				C
Internship Program				C B
Job Club				C B
Demi Pair Program				C B
Cambridge ESOL CELTA/DELTA	✓			C
Certificate IV / Diploma in TESOL		✓		C
University Foundation / Year 11/12		✓		C
Diploma of Business		✓		C
Certificate IV in Workplace Training and Assessment (TAA)	✓			C B
Corporate Training				C B
Group and Individual Study Tours				C B
English <i>Plus</i> (Recreation / Scuba Diving / Surfing)				C B

C = City Campus | B = Beach Campus (Fremantle)

Accreditations:  
 International Association of Language Centres



# INSIDE PHOENIX

## CLASS ROOM ENVIRONMENT

Our Academy offers friendly classroom environments, best suited to maximising each student's potential. The average number of students per class is 12. All class rooms are fully air-conditioned and heated.

## TEACHING STYLE

- Interactive
- Communicative
- Dynamic and Creative
- Student Centred

We pride ourselves in having highly experienced, skilled and dynamic teachers. All have degrees and TEFL qualifications and are native English speakers.

## RESOURCES AND FACILITIES

- Course books are available for hire or purchase dependent on course duration.
- Computer/Language Laboratories/Self Access Centre.
- Free email/Internet/WiFi (wireless) connection.
- Student common rooms with complimentary tea and coffee.
- Spacious gardens to relax in.
- Adventure Travel Centre and services.
- On campus Student Residence (Perth City Campus).

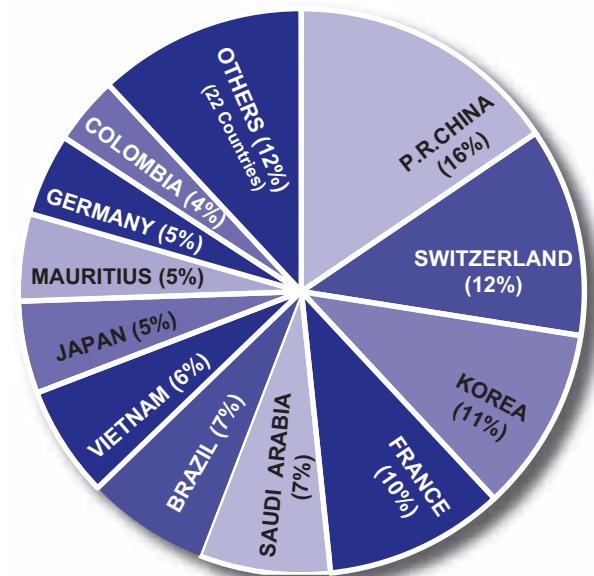
## ARRIVAL AND ORIENTATION

All students participate in a comprehensive Orientation Program on their first day at the Academy which includes:

- Tour of the campus and surrounding area.
- Introduction to key staff.
- Welcome Pack with timetable and recreation program.
- Introduction to recreation programs and student services.
- Placement Test to determine language level and class.



## PHOENIX NATIONALITY MIX



Phoenix Academy students come from over 40 countries. The Academy population is consistently around 400 - 500 students across two campuses.





## ACCOMMODATION

The Academy provides a comprehensive accommodation placement service to suit your needs.

### HOMESTAY

Get the most out of your travel and study experience by living with an Australian family and experiencing the lifestyle first hand.

- Friendly homestay families with comfortable, clean and spacious homes.
- Accommodation located no more than 30 - 40 minutes travel time by public transport from the Academy.
- Two meals per day (breakfast and dinner) during the week and three meals per day (breakfast, lunch and dinner) on weekends.

<b>Homestay Fee (ADULT)</b> Adult/week Placement Fee (once only fee)	\$200/wk \$190
<b>Homestay Fee (Under 18 Years OLD)</b> 13 to 17 Years Old / week Placement Fee (once only fee)	\$220/wk \$210
11 & 12 Years Old / week Placement Fee (once only fee) Daily Transport Fee / week <i>Please note that acceptance of 11 &amp; 12 year old students will be subject to availability of places.</i>	\$230/wk \$230 \$100/wk

### ON-CAMPUS STUDENT RESIDENCE - BEATTY LODGE

The Academy's on-campus student residence is a convenient and cost effective accommodation option offering:

- 70-bed hostel, located on the Perth City campus.
- Single, twin, triple and dorm rooms available.
- Clean, modern self-catering facilities.
- Friendly, welcoming staff with great fun and sociable atmosphere.
- On-site recreation facilities including: swimming pool, BBQ, pool tables, TV and video.
- Email and internet access 24 hours a day.
- Located within five minutes from cafes, shops and all amenities.
- Optional "Club Phoenix" membership offering superior floor.
- Accommodation and leisure packages to suit your needs.

On-campus Student Residence (Perth) Beatty Lodge	per night	per week
Superior Single Room	A\$46	A\$268
Superior Twin Room (per person)	A\$32	A\$180
Standard Single	A\$39	A\$218
Standard Twin Share (per person)	A\$29	A\$162
Standard Triple Share (per person)	A\$26	A\$145
Dormitory-4 beds (per person)	A\$24	A\$134
Dormitory-6 beds (per person)	A\$20	A\$112

Beatty Lodge at the Perth City Campus ▶

## Calculating your total expenses...

Perth has one of the lowest costs of living in Australia. Depending on your individual lifestyle, Phoenix Academy estimates a single international student requires between A\$10 000 and A\$14 000 per year of study for living costs.

**Sample estimated cost calculation for an 18 year old student on a Visitor Visa, enrolled for 12 weeks General English at Phoenix Academy:**

1. STUDIES - TUITION	2009 PER WEEK	2009 12 WEEKS
Enrolment fee: A\$190		A\$190
Tuition for General English	A\$330	A\$3960
<b>2. STUDIES - OTHER</b>		
Airport Greeting and Transfer Service: A\$85		A\$85
OSHC* (See below - Student Visa only)		
<b>3. ACCOMMODATION</b>		
<b>Homestay</b>		
Adult /wk	A\$200	A\$2400
Adult Placement Fee (once only fee): A\$190		A\$190
<b>Shared Apartment</b>		
Rental (Room only)	A\$80 -A\$100	-
<b>SUB TOTAL</b>		<b>A\$6825</b>
<b>4. CONSUMABLES (Estimated cost only)</b>		
Text books: A\$125 -A\$155		
Food	A\$65	
Gas, electricity, water, telephone	A\$25	
Public transport	A\$15	
Laundry, dry cleaning	A\$15	
Clothing, toiletries, entertainment	A\$65	
<b>TOTAL</b>		

#### VISA REQUIREMENT:

As a general rule, if you intend to stay for less than 12 weeks you may choose to study on a VISITOR VISA or WORKING HOLIDAY VISA. If you intend to study longer than 12 weeks ( and are also considering further studies), you may be advised to choose a STUDENT VISA. The Phoenix Admissions Registrar will be happy to advise.

#### \* OVERSEAS STUDENT HEALTH COVER (OSHC)

OSHC is a compulsory requirement for all student visa holders. Rate is payable according to length of student visa, not course.

0 to 3 mths	3 to 6 mths	6 to 9 mths	9 to 12 mths
A\$95	A\$190	A\$285	A\$380

#### PUBLIC HOLIDAYS

\*There is no reimbursement for Australian Public Holidays

New Years Day	Jan 1	Foundation Day	Jun 1
Australia Day	Jan 26	Queens Birthday	Sep 28
Labour Day	Mar 2	Christmas Day	Dec 25
Good Friday	Apr 10	Boxing Day	Dec 28
Easter Monday	Apr 13	Academy Closed	Dec 19, 2009 to Jan 2, 2010
ANZAC Day	Apr 27		



# GENERAL ENGLISH COURSES

General English classes are available from Beginner to Advanced levels and comprise 23 hours of English language tuition per week (equivalent to 29 lessons) delivered in six week modules throughout the year. The Academy's comprehensive syllabus ensures that the skills of speaking, listening, reading and writing are covered every day with grammar, vocabulary and syntax studied in context. The main features of the General English Course are:

- Emphasis on **fluency in oral language skills** in the lower levels.
- Accuracy and expanded vocabulary and complex structures (context and syntax) presented at the higher levels.
- Specialised oral communication focus.
- **Many language levels** to ensure complete satisfaction.
- Interactive, student-centred teaching style.
- Latest texts supplemented with authentic materials.
- Movement between classes occurs regularly according to progress.
- **Regular progress counselling** on students' academic performance.
- Regular assessments and formal reports issued every 12 weeks.
- Opportunity to emphasise/practise skills during afternoon 'Performance' sessions.
- A full time English course is made up of 23 hours of study (20 hours of compulsory study plus 3 hours of optional Special Focus Classes or Self Study (Equivalent 29 lessons/wk).

## SPECIAL FOCUS STUDIES

Available as two 1.5 hour sessions every Tuesday and Thursday, the Special Focus Studies classes allow students to focus their studies on a particular skill or area of need or interest from the choices available in any given 6 week module. Special Focus choices include:

- TOEFL Examination Preparation (**TOEFL iBT**)
- **TOEIC** Examination Preparation\*
- ICDL Preparation – International Computer Driving Licence\*
- Business English Communication
- Academic Skills/**IELTS** Preparation
- Oral Communication
- Pronunciation Enrichment
- Teacher Training Methodology

\*The Academy is an approved Test Centre for TOEIC, ICDL and TOEFL iBT.



<b>Commencement dates</b>	Jan 5, Feb 16, Mar 30, May 11, Jun 22, Aug 3, Sep 14, Oct 26, Dec 7, Jan 4 (2010) <i>Note: students may commence any Monday, however the full Academy Orientation Program will only occur on the dates indicated above.</i>
<b>Hours per week</b>	23 hrs/wk (29 lessons)
<b>Campus</b>	Perth City & Perth Beach (Fremantle)
<b>Levels</b>	Beginner to Advanced
<b>Course length</b>	2 to 48 weeks
<b>Class size</b>	Average 12/13
<b>Requirements</b>	None
<b>Fees</b>	A\$335/wk (01 - 11 weeks)
Enrolment fee: A\$190 +	A\$330/wk (12 - 23 weeks)
	A\$325/wk (24 - 35 weeks)
	A\$320/wk (36 - 48 weeks)





## Sample week: General English Timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
8.45 am - 10.15 am	Interactive Language Skills 'Speaking & Listening'	Interactive Language Skills 'Speaking & Listening'	Interactive Language Skills 'Speaking & Listening'	Interactive Language Skills 'Speaking & Listening'	Interactive Language Skills 'Speaking & Listening'
10.15 am	15 minute Break				
10.30 am - 12.00 noon	Interactive Language Skills 'Reading & Writing'	Interactive Language Skills 'Reading & Writing'	Interactive Language Skills 'Reading & Writing'	Interactive Language Skills 'Reading & Writing'	Interactive Language Skills 'Reading & Writing'
12.00 noon	45 minute Lunch				
12.45 pm - 1.45 pm	Interactive Language Skills 'Performance'	Interactive Language Skills 'Performance'	Interactive Language Skills 'Performance'	Interactive Language Skills 'Performance'	Interactive Language Skills 'Performance'
1.45 pm	15 minute Break				
2.00 pm - 3.30 pm	Self Study	Special Focus Studies	Self Study	Special Focus Studies	Free
3.30 pm	End of Day				

A full time English course is made up of 23 hours of study (20 hours of compulsory study plus 3 hours of optional Special Focus Classes or Self Study (Equivalent 29 lessons/wk).

## Phoenix Class Level Comparison Table

Class Description		CEFR* /PEPT*	Expected progress	approx. TOEFL Band Score Equivalent			approx. IELTS Band Score Equivalent	Recommended Entry Point
				PBT	CBT	iBT		
Beginner	Survival	A1	6 wks	0 - 343	0 - 90	0 - 29	1	
Elementary		A1+	12 wks	347 - 393				
Pre-Intermediate A	Social	A2	6 wks	397	93 - 120	30 - 40	3	
Pre-Intermediate B		A2+	6 wks	433				
Intermediate A	Vocational	B1	12 wks	437 - 473	123 - 150	41 - 52	4	High School Year 8; Demi /Au Pair; Job Club
Intermediate B		B1+	6 wks	500	173	61	5	High School Year 9/10; Cambridge FCE
Upper-Intermediate	Academic	B2	6 wks	527	197	71	5.5	High School Year 11/12; Foundation; Dip. Bus; TAFE; EAP (Cert IV); TESOL Cert IV
Pre-Advanced/ Express English		B2+	6 wks	550	213	79 - 80	6	Bachelor Degree; Dip. TESOL ; Cambridge CAE; Internship
Advanced A		Technical	C1	6 wks	570 - 580	230	88 - 89	6.5
Advanced B		C1+	6 wks	600 +	237	92 - 93	7	
Expert A	Expert	C2	6 wks	600 - 637	243 - 270	96 - 110	7.5 +	CELTA
Expert B		C2+	6 wks	640 - 677	273 - 300	111 - 120	7.5 +	

### IELTS Disclaimer

These approximate IELTS scores are only estimates and do not represent true IELTS results which can only be ascertained and awarded as a result of a student undertaking an IELTS test (academic module) at an official IELTS test centre.

\* CEFR = Common European Framework of Reference: Global Scale

\* PEPT = Phoenix English Proficiency Test

## YOUR PASSPORT TO SUCCESS!!

The Cambridge University Examination Courses offer you the ultimate verification that you have been externally assessed and graded. Many companies around the world require a Cambridge Certificate for employment promotion and recruitment. Phoenix Academy has seventeen years of history in successfully preparing thousands of students for the Cambridge Examinations. A large team of experienced Cambridge teachers who are trained to know the syllabus and examination intimately will ensure your success.

### Special Features of the FCE & CAE Preparation Courses include:

- Available as 10 and 12-week programs (see below for dates).
- Pre-qualifying entrance examination available in your home country.
- Each class has a maximum of 13 students.
- Classes are intensive (23 hours/week), highly focused and challenging.
- The latest course books are used, providing comprehensive study of all the skills required to pass the examinations.
- Examination practice, including mock examinations, are an integral part of the program.
- Extensive self-access materials are available for each examination.
- Computer laboratory for self-study.
- Individual coaching by our expert teaching staff for advice on your personalised self-access program.

## FIRST CERTIFICATE EXAMINATION (FCE) PREPARATION

This course is ideal for students who need to be able to communicate confidently in English in most situations. Students who would like to take the FCE Preparation Course need to pass the FCE entry test at an Intermediate level before being accepted. In addition Phoenix offers the opportunity for strong FCE candidates to study in the FCE Preparation Course and also enrol in the CAE examination if they wish.

## ADVANCED CERTIFICATE EXAMINATION (CAE) PREPARATION

This course is designed for students who should already be able to communicate easily in most everyday situations. It is particularly suitable for students who need to use English at work or for study. Students who would like to take the CAE Course need to pass the CAE entry test at an Upper-Intermediate level before being accepted. Phoenix offers the opportunity for strong CAE candidates to study in the CAE Preparation Course and also enrol in the Cambridge Proficiency Examination (CPE) if they wish.



<b>Commencement date</b>	January 5 / March 23 / September 14
<b>Hours per week</b>	23 hrs/wk
<b>Campus</b>	Perth City & Perth Beach (Fremantle)
<b>Levels</b>	Intermediate to Advanced
<b>Course length</b>	10 weeks (Jan 5); 12 weeks - all others
<b>Class size</b>	Maximum 13
<b>Requirements</b>	Intermediate/Upper Intermediate
<b>Fees (FCE and CAE)</b>	<b>10 week course: A\$3850</b> A\$3350 (tuition) + A\$500 (program fee)
Enrolment fee: A\$190 +	<b>12 week course: A\$4460</b> A\$3960 (tuition) + A\$500 (program fee) <i>Program fee includes Examination Fee and Books &amp; Materials</i>



# TEACHER TRAINING COURSES (TESOL)



## CAMBRIDGE TEACHER TRAINING COURSES

### CAMBRIDGE CERTIFICATE in ENGLISH LANGUAGE TEACHING TO ADULTS (CELTA)

Designed for students (without any teaching experience) wishing to teach English as a Foreign Language to adults.

- Learners and teachers and the teaching and learning context.
- Language analysis and awareness.
- Language skills, reading, listening, speaking and writing.
- Planning and resources.
- Developing teaching skills and professionalism.

### DIPLOMA in ENGLISH LANGUAGE TEACHING TO ADULTS (DELTA)

This is a Cambridge qualification recognised throughout the world for senior level positions.

	CELTA	DELTA
<b>Commencement date</b>	Jan 5 / Feb 3 / Apr 28 / Sep 1 / Nov 16	Contact Phoenix Registrar
<b>Hours per week</b>	40 hours/wk (full-time) or 16 hours/wk (part-time)	16 hours/wk (part-time) or 40 hours/wk (full-time)
<b>Campus</b>	Perth	
<b>Course length</b>	4 weeks full-time or 10 weeks part-time	20 weeks (part-time) or 8 weeks (full-time)
<b>Class size</b>	Average 10	Average 8,
<b>Requirements</b>	20 years of age and native like fluency in English	2 years TESOL experience and native like fluency in English
<b>Fees</b>	A\$2770	A\$4500



## DIPLOMA IN TESOL



This is a Diploma qualification under the Australian Qualifications Framework recognised for senior level teaching positions.

*The Certificate and Diploma TESOL Courses receive credit towards many Australian University Bachelor & Master of Education degrees.*

4 units credit  
8 more units to complete  
M.Ed (TESOL)

Level 3  
**Diploma in TESOL**  
12 weeks full time  
Entry: IELTS 6.0  
2 years TESOL experience

**Master of Education (TESOL)**  
Murdoch University  
(12 units)



	DIPLOMA in TESOL
<b>Commencement date</b>	Contact Phoenix Registrar
<b>Hours per week</b>	30 hours/wk (full-time) or 15 hours/wk (part-time)
<b>Campus</b>	Perth
<b>Course length</b>	12 weeks full-time or 24 weeks part-time
<b>Class size</b>	Average 10
<b>Requirements</b>	Two years of TESOL experience; IELTS level 6.0 or Advanced
<b>Fees</b>	A\$4500

### CUSTOM MADE IN-SERVICE TRAINING

Phoenix Academy has expertise in developing custom made courses to suit any need. These may be offshore or in Australia and include visits to primary and secondary schools, plus teaching practice sessions.

## CERTIFICATE IV IN TRAINING AND ASSESSMENT (TAA)

The certificate IV in Training and Assessment TAA 40104 is designed for people who are working as Workplace Trainers and Assessors and also those who plan to move into the field of vocational adult training.

	Certificate IV in Training and Assessment
<b>Commencement date</b>	Contact Phoenix Registrar
<b>Campus</b>	Perth City & Perth Beach (Fremantle)
<b>Course length</b>	5 days (full-time); 9 weeks (part-time)
<b>Class size</b>	Maximum 14
<b>Requirements</b>	IELTS 6.0 and 18 years of age
<b>Fees</b>	A\$1500 (Full Certificate IV) A\$880 (Upgrade Certificate IV)



# BUSINESS + STUDY & WORK OPTIONS



## ENGLISH FOR BUSINESS PURPOSES (CORPORATE COMMUNICATION)

A six-week course most suited to students at an Intermediate level or above which is topic-based and covers reading, writing, listening and speaking. Grammar development and specialist business vocabulary are included. Students will visit companies or listen to guest speakers to learn more about the business world.

ENGLISH FOR BUSINESS PURPOSES			
<b>Hours per week</b>	23 hrs/wk	<b>Class size</b>	Average 12, Maximum 16
<b>Campus</b>	Perth City	<b>Requirements</b>	Intermediate
<b>Course length</b>	6 weeks	<b>Fees</b>	A\$2010

## CORPORATE TRAINING

The Academy provides corporate and government training in a wide range of areas including: Business and Finance, Hospitality, Education, Teacher Training, Mining and Energy, Aviation and Medical Science. Training delivery is flexible:

- Local (in Australia) or international (in your country).
- Individuals or groups.
- Can be combined with industry visits/business experience.

Phoenix Academy corporate and government clients have included:

- Bangkok Bank (Thailand)
- SINO Steel Group (China)
- Eni Australia Limited (Australia)
- European Institute of Technology, EPITECH (France)
- Hamersley Iron & Steel (Australia)
- Institut Polytechnique de Sciences Avancées (France)
- Malaysian Ministry of Education (Malaysia)
- Ministry of Education (Thailand)
- Thai International Airways (Thailand)
- Air Mauritius (France)
- Shanxi Province Public Health Department (China)
- Ministry of Labour, Department of Vocational Training and the Asian Development Bank (Vietnam)
- Woodside (Australia)
- Baosteel (China)

## INTERNSHIP PROGRAM

This program offers access to skilled/professional work experience in a specific industry segment nominated by the applicant. Internships are normally unpaid however some employers may be willing to pay them after an initial period of employment. This will depend on the intern's level of skill and commitment to the job however Phoenix Academy does not make any guarantees with respect to payment.

Internships are available in a wide range of industries and each placement is individually negotiated upon demand with an appropriate host employer.

Internships are normally directly related to current study or work in the applicant's home country.

<b>Hours Per Week</b>	Full-time (up to 40 hours per week).
<b>Requirements</b>	Minimum six (6) weeks, maximum twenty-four (24) weeks of internship. Minimum English language requirement of Pre-Advanced (IELTS 6.0, TOEFL 550; TOEIC 845) to start work.
<b>Visa</b>	Special Program 416 Visa, Working Holiday Visa, Student Visa (conditions apply, see below)
<b>Placement Fee</b>	A\$150
<b>Fee</b>	Six (6) Week Internship – A\$1100 Seven (7) to Twelve (12) Week Internship – A\$1365 Thirteen (13) to Twenty-Four (24) Week Internship – A\$1250 Visa Fees (Special Program 416 Visa Holders only) – A\$250
<b>Special Conditions:</b>	<ul style="list-style-type: none"> <li>• Some positions may be available to applicants lower than the above minimum levels, however this is at the discretion of Phoenix Academy.</li> <li>• Applications will only be processed when full documentation is provided as per the application form.</li> <li>• For those applicants who have already attained an Advanced level of English, study is optional.</li> <li>• All applicants must sign and adhere to a formal internship training agreement.</li> <li>• Applicants on a Student Visa intending to undertake an internship must do so as part of a formal course of study e.g. Diploma of Business.</li> </ul>





## JOB CLUB

This program offers access to paid work whilst in Australia. It is an add-on program to any study course at Phoenix Academy and is usually undertaken after completing an appropriate English program.

Full-time paid work is mostly available in the country areas (outside metropolitan Perth) with more limited opportunities for full-time work in the city. Part-time work is readily available in the city.

Most applicants will only be eligible for unskilled positions (eg fruit picking, food processors, cleaners etc). Some applicants will be able to be classified as semi-skilled or skilled (eg chefs, mechanics, welders etc) and access higher wages.

However, eligibility for jobs will depend on English competence and Recognition of overseas qualifications.

Phoenix will advise on each applicant's best work opportunities. Applicants will receive a Job Ready Package and briefing during their study period.

For those wanting to work during their study, Phoenix provides access to part-time jobs in the Perth metropolitan area in the evening or on weekends.

<b>Hours Per Week</b>	Up to 20 hours per week maximum for Student Visa Holders Up to 40 hours per week for Working Holiday Visa Holders
<b>Requirements</b>	Minimum twelve (12) weeks of study for Student Visa Holders Minimum six (6) weeks of study for Working Holiday Visa Holders Minimum English language requirement of Intermediate (IELTS 4.0) to start work.
<b>Visa</b>	Student or Working Holiday Visa
<b>Placement Fee</b>	A\$660
<b>Special Conditions:</b>	<ul style="list-style-type: none"> <li>All applicants must undergo a 'job ready' briefing session.</li> <li>Some positions may be available to Pre-Intermediate (IELTS 3.0) students, however this is at the discretion of Phoenix Academy.</li> <li>Positions are guaranteed for a minimum of four (4) weeks. During this period, should the student no longer be required to work, provided that it is through no fault of his/her own, the student will be offered another job, at no extra charge.</li> <li>Only Working Holiday Visa Holders can work full-time (up to six months with the same employer)</li> <li>Some positions may require a National Police Clearance for a fee of \$42.00.</li> <li>Some positions may require special clothing and/or equipment.</li> </ul>



## DEMI PAIR/ AU PAIR PROGRAM

These programs offer young women an opportunity to combine full-time intensive English language or academic studies at Phoenix Academy with work as a mother's helper for 15 or 20 hours per week (Demi Pair) or 30 hours per week (Au Pair).

The Demi-Pair Program is only available during the study period and the Au Pair program is available after the study period is completed. The minimum study period is 12 weeks, up to a maximum of one year.

Demi Pair students study full-time during the day and work as a mother's helper before and/or after school. Duties include dressing and feeding children, accompanying them to and/or from school or day care, preparing afternoon tea, supervision of playtime and bathtime and other household tasks. For more information about this program, please refer to the Demi Pair brochure and FAQs on the Academy Website: [www.phoenixacademy.com.au](http://www.phoenixacademy.com.au)

	DEMI-PAIR	AU-PAIR
<b>Duties / Hours Per Week / Remuneration</b>	Demi Pairs and Au Pairs are provided with free board plus an allowance in return for childcare and light household duties as follows: <ul style="list-style-type: none"> <li>15 hours work and 1 night babysitting = \$50 per week plus full board</li> <li>20 hours work and two nights babysitting = \$75 per week plus full board</li> </ul>	<ul style="list-style-type: none"> <li>30 hours work and three nights babysitting = \$120 per week plus full board</li> <li><i>(Note: it is also possible to negotiate fewer hours of work on a case by case basis)</i></li> </ul>
<b>Requirements:</b>	<ul style="list-style-type: none"> <li>Min 12 wks; Max 1 yr study</li> <li>Min 12 wk Demi Pair placement</li> <li>Min English level: Intermediate</li> <li>There are specific English requirements for courses other than General English.</li> </ul>	<ul style="list-style-type: none"> <li>Min 4 wks; Max 17 wks study</li> <li>Min 12 wk Au Pair placement</li> <li>Min English level: Intermediate</li> <li>There are specific English requirements for courses other than General English.</li> </ul>
<b>Visa:</b>	Working Holiday Visa or Student Visa	Working Holiday Visa Only
<b>Placement Fee</b>	A\$660	A\$660
<b>Special Conditions:</b>	<ul style="list-style-type: none"> <li>A full time English course consists of 20 hours of compulsory study per week.</li> <li>Applications will only be processed when full documentation is provided as per the application form.</li> </ul>	<ul style="list-style-type: none"> <li>A full time English course consists of 20 hours of compulsory study per week.</li> <li>Applications will only be processed when full documentation is provided as per the application form.</li> </ul>



# ACADEMIC ENGLISH - UNIVERSITY PREPARATION

“Students admitted to Murdoch University, Edith Cowan University, Curtin University, TAFE WA and select Australian Universities are not required to undertake an IELTS exam after having completed the Phoenix Academic English Course.”

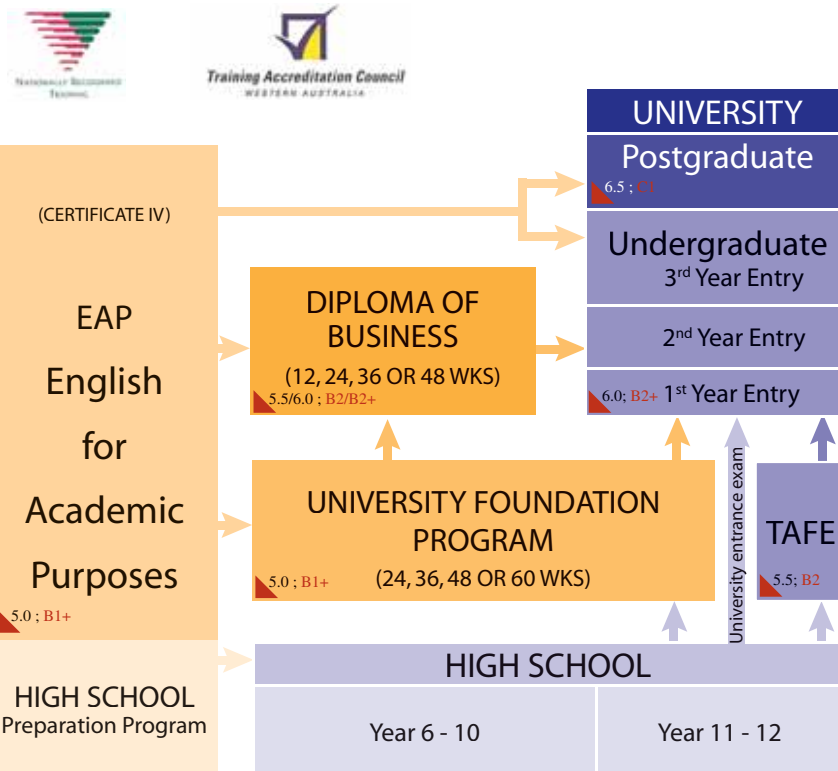
## ACADEMIC ENGLISH

(Certificates III/IV in English For Academic Purposes)

These courses are designed for students who do not meet the English entry requirements for university at either undergraduate or postgraduate level.

Course components include:

- Academic reading and writing skills classes.
- Computing for academic purposes.
- Participation in tutorial discussions.
- Conducting research using libraries and the Internet.
- Preparation for external examinations such as the IELTS and TOEFL iBT.
- 6 week modules available.



5.0 = IELTS (or Equivalent) Entrance Level  
 B2 = Level B2 CEFR (Common European Framework of Reference for Languages)  
 \* Please refer to Phoenix Academy Class Levels page 6

<b>Commencement date</b>	Jan 5, Feb 16, Mar 30, May 11, Jun 22, Aug 3, Sep 14, Oct 26, Dec 7, Jan 4 (2010) <i>Note: students may commence any Monday, however the full Academy Orientation Program will only occur on the dates indicated above.</i>
<b>Hours per week</b>	23 hrs/wk
<b>Campus</b>	Perth City & Perth Beach (Fremantle)
<b>Levels</b>	Intermediate to Advanced; IELTS 4.5 to 7.0+
<b>Course length</b>	6 week modules/6 to 36 weeks
<b>Class size</b>	Average 12
<b>Requirements</b>	Intermediate/Upper Intermediate; IELTS 4.5
<b>Fees</b>	A\$335/wk (01 - 11 weeks)
<b>Enrolment fee: A\$190 +</b>	A\$330/wk (12 - 23 weeks)
	A\$325/wk (24 - 35 weeks)
	A\$320/wk (36 - 48 weeks)
<b>Academic Service Fee</b>	A\$350



## FOUNDATION STUDIES Certificate IV in Adult Tertiary Preparation (39260QLD)

The Phoenix University Foundation Studies program is designed for Australian and international students at pre-undergraduate level who need a bridge between academic studies completed by the student and the academic requirements of Australian universities. The University Foundation Studies program is a Certificate IV course under the Australian Qualifications Framework. On successful completion of the Foundation Studies Program, students are eligible for direct entry to Murdoch University, Edith Cowan University, Curtin University & Monash University or other universities of choice at first year level.

### SUBJECTS:

- Communications 400 (6 hrs/wk)
- Mathematics 400 (4 hrs/wk)
- Information Systems 400 (2hrs/wk)
- Economics 400 (4 hrs/wk)
- Critical Thinking (1 hrs/wk)

### ELECTIVES:

- Accounting 400(4 hrs/wk)
- Biology 400 (4 hrs/wk)
- Legal Framework 400 (2 hrs/wk)

<b>Commencement dates</b>	Jan 5 - Mar 27, Apr 6 - Jun 19, Jul 6 - Sep 25, Oct 5 - Dec 18, Jan 4 (2010)
<b>Hours per week</b>	20 hrs/wk average
<b>Campus</b>	Perth City
<b>Course length</b>	12, 24, 36, 48, 60 wks
<b>Class size</b>	Average 18, Maximum 24
<b>Requirements</b>	Minimum IELTS 5.0
<b>Fees</b> Enrolment fee: A\$190 +	A\$5000 (Bridging Foundation - 3 mths/12 wks)
	A\$10000 (Fast Track Foundation - 6 mths/24 wks)
	A\$15000 (Standard Foundation - 9 mths/36 wks)
	A\$20000 (High School Year 11/12 - 48 or 60 weeks)

Course articulates to:

## DIPLOMA OF BUSINESS (BSB50207) ENTRY TO SECOND YEAR UNIVERSITY

The Phoenix Diploma of Business offers students a pathway to second year university. On successful completion of the Diploma of Business and meeting university minimum entry requirements graduating students from the Diploma of Business are able to transfer to the relevant undergraduate degree program with up to a year of advanced standing at universities in Australia.

The amount of advanced standing will depend on each university's entry requirement. Please check with the Academy for appropriate counselling.

### SUBJECTS:

- Communications 500
- Management 500
- Information Systems 500
- Legal Framework 500
- Business Statistics & Research Skills 500
- Marketing 500
- Economics 500
- Accounting 500



<b>Commencement dates</b>	Jan 5 - Mar 27, Apr 6 - Jun 19, Jul 6 - Sep 25, Oct 5 - Dec 18, Jan 4 (2010)
<b>Hours per week</b>	24 hrs/wk average
<b>Campus</b>	Perth City
<b>Course length</b>	3, 6, 9 or 12 months
<b>Class size</b>	Average 16
<b>Requirements</b>	IELTS 5.5 + Yr 12 or equivalent
<b>Fees</b> Enrolment fee: A\$190 +	A\$6500 Bridging Diploma (4 units) (3 mths/12 wks)
	A\$13000 Fast Track Diploma (8 units) (6 mths/24 wks)
	A\$13000 Standard Diploma (8 units) (1 yr/48 wks)
	A\$18000 Extended Diploma (Foundation + Dip) 9 mths or 1 yr option
	A\$1625 Single unit

Course articulates to:



CRICOS Provider Code: 00125J



CRICOS Provider Code: 00301J



CRICOS Provider Code: 00279B



CRICOS Provider Code: 00008C



CRICOS Provider Code: 00125J



CRICOS Provider Code: 00301J



CRICOS Provider Code: 00279B

### Did you know ...

Through Link2Uni Phoenix offers students academic counseling and career advice services?

Link2Uni assists students and agents to prepare an application to a university, college or high school and receive an offer of study in the shortest possible time frame. Link2Uni will apply to more than one institution if requested, including other Australian universities such as:

- Curtin University of Technology
- Edith Cowan University
- Murdoch University
- Phoenix Academy
- Australian School of Tourism and Hotel Management
- SAE Institute (Sound Audio Engineering)
- TAFE Western Australia
- WA Government High Schools
- WA Private High Schools
- Bond University
- La Trobe University
- Monash University

# ACADEMIC ENGLISH - HIGH SCHOOL PREPARATION

The objective of the High School Preparation Program is to prepare students to enter mainstream formal secondary education in Australia or another English speaking country.

## WHAT WILL YOU EXPERIENCE IN THIS PROGRAM?

- Intensive study of English Language - grammar and functions.
- English language training in secondary school skill areas related to subjects.
- Small classes.
- Reading and note taking strategies and skills.
- Essay writing skills.
- Oral communication and listening skills.
- Debating, discussion and oral presentations.
- Study skills, research skills, speed reading, writing reports and assignments.
- Special Focus Studies including: Social Science, Media Studies, Information Technology, Sports and Culture.
- Full recreation program.

Phoenix Academy offers a comprehensive placement service at both Non-Government and Government High Schools.



## GOVERNMENT SCHOOL PLACEMENTS

Government schools offer:

- Choice of schools throughout Perth.
- Excellent education and sporting facilities.
- Schools specialising in music, sports, art and more.
- Guardianship arrangements.

For more information, please request a Government Secondary Schools brochure from the Academy or visit our Website on [www.phoenixacademy.com.au](http://www.phoenixacademy.com.au)



## NON-GOVERNMENT SCHOOL PLACEMENTS

Non-Government schools are also known as Private, Independent, Catholic or Grammar schools offering:

- A choice of co-education or single sex education.
- A choice of day or boarding places.
- Excellent education and sporting facilities.
- Outstanding pastoral care and support.
- Locations which are close to the city.
- Wide range of extra-curricula activities.
- Guardianship arrangements

English Level	CEFR	approx. IELTS Band Score Equivalents	High School Year
Pre-Intermediate B	A2+	3.5	Year 7
Intermediate A	B1	4.0	Year 8
Intermediate B	B1+	5.0	Year 9 - 10
Upper Intermediate	B2	5.5 Foundation & Diploma entry	Year 11 - 12
Pre-Advanced	B2+	6.0 University	
Advanced A	C1	6.5	

## \*PHOENIX ENGLISH PROFICIENCY TEST (PEPT)

Phoenix Academy can arrange for students to sit the PEPT in Australia or overseas. The test can help determine how many weeks of English students require before they are eligible for entry into their chosen high school.

<b>Commencement date</b>	Jan 5, Feb 16, Mar 30, May 11, Jun 22, Aug 3, Sep 14, Oct 26, Dec 7, Jan 4 (2010) <i>Note: students may commence any Monday, however the full Academy Orientation Program will only occur on the dates indicated above.</i>
<b>Hours per week</b>	23 hrs/wk (full-time)
<b>Campus</b>	Perth City
<b>Levels</b>	Beginner to Pre-Advanced
<b>Course length</b>	2 to 48 weeks
<b>Class size</b>	Average 15, Maximum 18
<b>Requirements</b>	11-17 years old
<b>Fees</b>	A\$335/wk (01 - 11 weeks)
<b>Enrolment fee: A\$190 +</b>	A\$330/wk (12 - 23 weeks)
	A\$325/wk (24 - 35 weeks)
	A\$320/wk (36 - 48 weeks)
<b>Academic Service Fee</b>	A\$350 For students continuing onto high school

# STUDY TOURS

## GROUP STUDY TOURS

With over 17 years of experience organising Group Study Tours, we offer complete packages to schools, colleges, universities, corporate clients and agents. Quotations and sample programs are available on request.

- Tailor-made packages to suit your needs.
- Available all year round.
- Options for all age groups from Juniors to Seniors.
- Wide range of activities and excursions.
- Accommodation options – homestay and on campus student residence.
- Full-time or part-time.
- Specialised tours can also be catered for covering vocational, professional and sports programs.
- All aspects of the program organised in-house together with a 24-hour emergency support service.



### SAMPLE GROUP STUDY TOUR TIMETABLE : TWO WEEK STUDY TOUR

		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
WEEK 1	A.M	English	English	English	English	English	Fremantle Tour	Day with Host Family
	P.M	Tour of Perth	Perth Mint	Aboriginal Digeridoo Tour	Kangaroo & Koala Park	Visit High School		
WEEK 2	A.M	English	English	English	English	English	Adventure World Fun Park	Rottnest Island
	P.M	Sci-Tech Discovery Centre	Underwater World	Aussie Farm Visit	Sports & Recreation	Graduation		

## INDIVIDUAL STUDY TOUR PROGRAM

This study tour is designed for individual teenagers who would like to learn English while they are on their school vacation but would also like to have some fun. Activities include chaperoned visits to Caversham Wildlife Park, AQUA, the Perth Mint, Tumblegum Farm and others.

<b>Commencement date</b>	Commence any Monday - June, July Aug, Sept. (subject to availability of places)			
<b>Hours per week</b>	23 hrs/wk (study) + 3 half day activities			
<b>Campus</b>	Perth City			
<b>Levels</b>	Beginner to Advanced			
<b>Course Length</b>	1 - 4 weeks			
<b>Requirement</b>	13 - 17 years old			
<b>Fees</b>	1 week	2 weeks	3 weeks	4 weeks
	A\$1300	A\$2030	A\$2760	A\$3490
<i>Fees inclusive of tuition, activities, return airport transport and homestay accommodation</i>				



# ENGLISH Plus ...

The Phoenix Academy 'English Plus' programs are designed for those who would like to combine their English language studies with a lot of fun! There are three basic packages to choose from (see below). It's easy to make your stay even more action packed by adding additional activities to your base program by selecting from the wide range of optional activities advertised through the Phoenix Adventure Centre. Please see the Academy Website at [www.phoenixacademy.com.au](http://www.phoenixacademy.com.au) for more details on any of the programs or activities listed on this page.

## ENGLISH Plus RECREATION

This popular program combines 20 hours of English with a variety of recreation and sightseeing activities to give you a taste of the beautiful and dynamic city of Perth and its environs. It is possible to enrol in this program from one to four weeks with commencement dates most Monday's throughout the year.

2 weeks sample timetable: English Plus Recreation

	SUN	MON	TUES	WED	THURS	FRI	SAT
Week One	Free day with Host Family	English Classes	English Classes	English Classes	English Classes	English Class including or Sport or Free afternoon	Tour of Fremantle, Swan River and Perth
Week Two	Free day with Host Family	English Classes	English Classes	English Classes	English Classes	English class including Wildlife Park visit	Full day Pinnacle & Sandboarding Tour

## ENGLISH Plus SCUBA DIVING

Australia's coral reefs are world renowned as being some the most beautiful in the world – the reefs in Western Australia are no exception. The English *plus* Diving program enables you to combine intensive English classes (20 hours/week) with an intensive Dive course to gain the internationally recognised PADI Dive Certification.

## ENGLISH Plus SURFING

Why not take advantage of Perth and Western Australia's wonderful surfing beaches and learn to surf and improve your English at the same time. The English *Plus* Surfing program enables you to combine intensive English classes with an intensive surfing course at one of Western Australia's best surfing beaches. You can top up this basic program if you choose by adding as many additional one-to-one surfing lessons after classes.

	English + Recreation	English + Diving	English + Surfing
Hours per week	20 hrs/wk		
Activity period	1 ½ days/week	4 full days	2 full days
Campus	Perth & Fremantle		
Course length	3 weeks	3 weeks	3 weeks
Class size	Average 12, Maximum 16		
Homestay package	\$2515	\$2335	A\$2614 (Optional one-to-one lessons available at A\$70/hour)
Beatty Lodge package	\$2474	A\$2153	A\$2485 (Optional one-to-one lessons available at A\$70/hour)



## ADVENTURE CENTRE

At Phoenix Academy we understand that studying English is not the only reason to come to Australia. For fun, sun and adventure there is just no better place than Perth, Western Australia!

The Phoenix Adventure Centre provides the opportunity to combine English study with sightseeing, travelling, playing sport or adventure - all through the Academy's on-campus Adventure Travel Centre.

Options include:

- Comprehensive recreation schedule for after school hours and weekends.
- Outback treks.
- Adventure tours.
- Swimming with seals and dolphins.
- Ecotours.
- Rottneest Island adventure weekends.
- Diving certificate courses and tours.
- Surfing, water skiing, wind surfing, or sailing tuition.
- Accommodation bookings (including Homestays and Farmstays).
- Car hire.
- Greyhound bus passes.
- YHA membership.
- International Student Discount Cards (ISIC).

**... and why not become a Phoenix Club Loyalty member and receive LOTS of discounts and rewards!**



# APPLICATION FORM



## PERSONAL DETAILS

Family Name

Given Name/s

Date of Birth  /  /  Male  Female

Occupation

Education completed

Nationality

Address in Home Country

Tel/Fax/Email

Address in Perth (if known)

Tel/Fax/Email

(tick the boxes that apply to you)

On what type of visa will you commence your course?

Student  Visitor  Working Holiday  Other

Level of English

Beginner  Elementary  Pre-Intermediate

Intermediate  Upper-Intermediate  Advanced

Do you have an IELTS / TOEFL score / other English Test Result?

How did you hear about Phoenix?

Seminar/Exhibition  Internet  Friend/Colleague

Newspaper/Magazine  Agent  Other

## REQUESTED COURSES & DURATION

Commencement Date  /  /  (dy/mth/yr)

Preferred campus  Perth City  Perth Beach (Fremantle)

General English Course (GEC)  weeks

English for High School Preparation  weeks

English for Academic Purposes/Cert III/IV EAP\*  weeks

Exam Courses\* (FCE, CAE)  weeks

English for Business Purposes  weeks

Vocational Training (Dip TESOL, CELTA, DELTA, TAA)  weeks

Work Options\*(Demi Pair / Au Pair / Internship / Job Club)  weeks

Other (please specify)

\*Prerequisite language requirements apply

## FURTHER STUDY IN AUSTRALIA

Will you take further study in Australia after your course?

Yes  No

Would you like Phoenix to arrange a place at a high school/university for you?

Yes  No

Do you have a preferred course of study after your English course?

## FEES

Enrolment Fee (including Phoenix Club Card A\$ 195\*)  A\$ 190 or  A\$ 195\*

Tuition Fee for  weeks  A\$

Overseas Student Health Cover (student visa only)  A\$

Airport Meet & Greet Service  A\$

Accommodation Placement Fee  A\$

Accommodation Fee (4 wks in advance)  A\$

Other Fees (eg FCE Exam Fees; Demi Pair placement)  A\$

TOTAL  A\$

\* Phoenix Club Card - entitles card holder to a wide range of discounts on food, entertainment, travel and retail.

Note: Estimated budget for text books is A\$125 -A\$155

## ACCOMMODATION & AIRPORT PICKUP

Do you require Airport Pickup? Yes  No

Do you want accommodation arranged for you? Yes  No

Homestay  Hostel/Hotel  Own arrangement

On-campus Student Residence (Single, Twin, Triple- specify)

Do you smoke?  Yes  No

Are you willing to live with a homestay family

with pets  with children under 5  with smokers

Are there any foods you do not eat?

What are your hobbies/interests?

Do you suffer from any medical condition? (please specify)

## CARE & SUPERVISION (UNDER 18 YEARS ONLY)

All students under 18 years of age must have an adult carer in Australia.

Do you need Phoenix to arrange a carer? Yes  No

If NO, you must provide your carer's details in Perth before arrival.

## DECLARATION

I,  declare that the information supplied in this application and supporting documentation is true and complete.

I understand that Phoenix Academy reserves the right to vary or reverse any decision regarding admission or enrolment made on the basis of incorrect or incomplete information. I agree that I have read and agree to be bound by the Conditions of Enrolment, including the Cancellation and Refund Policy of Phoenix Academy.

Privacy Statement: I understand that the information provided in this form will be used for the purposes of and in relation to my enrolment at Phoenix. Where the privacy principles apply, Phoenix restricts access to staff members who may need the information in carrying out their responsibilities in the academic and/or personal interest of the student. Phoenix does not provide, by commercial arrangement or otherwise, the personal information of students except in the following cases:

- when authorised in writing by the student to do so
- where required or authorised by law to government and regulatory authorities; credit reporting and fraud-checking agencies; or to your authorised representative (e.g. legal representative). Information provided may be made available to Commonwealth and State Agencies and the Fund Manager of the ESOS Assurance Fund, pursuant to obligations under the ESOS Act 2000 and the National Code of Practice.

Student Signature:  Date:

Signature of the Parent/Guardian (if under 18 years)  Date:

Representative Stamp

# CONDITIONS OF ENROLMENT

## HOW TO ENROL

The Enrolment Fee and the Homestay Placement Fee should be sent, together with your completed enrolment form, to our representative in your country or directly to:

The Registrar, Phoenix Academy  
PO Box 256, Leederville 6903, Western Australia

**Or fax or email to:** The Registrar, +61 8 9227 5540 or admissions@phoenixela.com.au

**Or apply online at:** <http://www.phoenixacademy.com.au>

## CONDITION OF ENROLMENT

- Tuition fees and Overseas Student Health Cover (O.S.H.C) are to be paid at least one month prior to commencement date of the course. Payment details are on the application form in this brochure.
- On receipt of your fees, Phoenix Academy will send you a receipt and Confirmation of Enrolment (COE). Take the COE to an Australian Embassy to apply for a student visa.
- For Airport Transfer and Homestay requests please provide flight details (number, date, arrival time) at least two weeks before you arrive in Australia. Phoenix Academy will confirm the details with you and send full homestay arrangements.
- For student visas, when selecting a commencement date please allow at least four weeks for visa processing.
- Any changes to enrolment details must be notified to Phoenix Academy in writing.
- Students under 18 years old are required to have a local Carer/Guardian (please see below for details).
- Phoenix Academy reserves the right to change its fees and conditions at any time without notice.
- Change of address: Student Visa holders are required under the terms of their visa to notify Phoenix Academy of any change of address during their study at Phoenix Academy.
- Conditions under which the Academy may suspend or cancel your enrolment:
  - Non-payment of fees
  - Misbehaviour or misconduct
  - Failure to meet course pre-requisites
- A LATE PAYMENT FEE up to \$500 will be charged on outstanding fees. Interest calculated on a daily basis, using the current bank rate, may also be charged on outstanding fees.

## ADDITIONAL CONDITIONS (UNDER 18 YEARS ONLY)

Students enrolled in the Phoenix High School Preparation Program (under 18 years old) will be required to live with a Phoenix homestay family who act as the local carer or show evidence of living with a Phoenix approved responsible relative who will act as guardian.

## METHOD OF PAYMENT

Bank Transfer  Bank Draft  Bank Cheque  Cash

All transfers should be made to:

**Name:** Phoenix Academy Trust Account  
**Bank Name:** Bank of Western Australia Ltd  
**Branch:** 149 Oxford Street, Leederville 6007,  
Western Australia  
**Branch No:** 306-058  
**Account No:** 052 903 3

All payments must be made in Australian dollars and students are responsible for paying all bank charges; fax copy of payment details to +61 8 9227 5540.

## GENERAL INFORMATION

### Dependants

Student's dependants can enrol in a government or registered non-government high school as long as they meet the criteria set by the Department of Education (DOE). Depending on the school (government or non-government) and type of application (visa class of the parent and dependant) different fees and enrolment processes may apply.

### Employment

Students studying on a student visa who wish to gain employment must obtain a work visa which permits them to work a maximum of 20 hours per week during their course. Spouses who accompany student visa holders may be able to work under certain circumstances.

### Health Cover

It is a requirement of the Department of Immigration and Citizenship (DIAC) that holders of student visas should have Overseas Student Health Cover (OSHC). For newly arrived students, this cover is arranged by Phoenix Academy as part of the admissions process. Full information, including how to claim a refund of medical expenses is provided during Orientation.

### Information Collection

Information is collected on this form and during your enrolment in order to meet our obligations under the ESOS Act and the National Code 2007; to ensure student compliance with the conditions of their visas and their obligations under Australian immigration laws generally. The authority to collect this information is contained in the Education Services for Overseas Students Act 2000, the Education Services for Overseas Students Regulations 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007. Information collected about you on this form and during your enrolment can be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, the Tuition Assurance Scheme and the ESOS Assurance Fund Manager. In other instances information collected on this form or during your enrolment can be disclosed without your consent where authorised or required by law.

## REFUND POLICY

All requests for a refund should be submitted in writing (with supporting documentation) to the Business Manager, Phoenix Academy.

A notice of withdrawal due to:

- illness or disability
  - death of a close family member (parent, sibling, spouse, child)
  - political or civil event that prevents acquittal
- may be accepted as grounds for partial refund of fees. Supporting documentary evidence must be provided.

In all cases:

- refunds of tuition and accommodation fees will be in accordance with the Western Australian Government's Policy Guidelines for institutions providing courses to international students and Commonwealth Education Services for Overseas Students Act 2000. These documents are available to students on request.
- Phoenix will give the student a statement that explains how the refund amount has been worked out.
- Refund calculations are based on a maximum 24 week course block(s), or the course duration, whichever is the lesser.
- The refund (if any) will be paid within four weeks after receiving a written claim by the student.

This agreement does not remove the right to take further action under Australia's consumer protection laws. In the case of any disputes, Phoenix's Dispute Resolution processes do not circumscribe the student's right to pursue other legal remedies.

Refund Policy	Amount Refunded
If we offer a place at Phoenix the i. Enrolment Fee and ii. Homestay Placement Fee are non-refundable	No refund
If the visa application is unsuccessful and the student notifies Phoenix in writing within 14 days of refusal from the Embassy	100% of tuition fees paid
If the student withdraws <b>up to 4 weeks before</b> course commencement	90% of tuition fees paid except an Administration Fee of up to A\$600
If the student withdraws <b>0 to 4 weeks before</b> course commencement	50% of tuition fees paid except an Administration Fee of up to A\$600
If the student withdraws and leaves the course <b>0 to 4 weeks after</b> course commencement	30% of tuition fees paid except an Administration Fee of up to A\$600
If the <b>course is 12 weeks or less</b> and the student withdraws and leaves the course <b>0 to 4 weeks after</b> course commencement	No refund is given
If the student withdraws <b>after Week 4</b> of the course	Any refund is at the discretion of Phoenix
If a student breaches international visa conditions or the rules of the provider and is terminated from the course	No refund of the first 20 week block and 40% of the fees applicable to a subsequent 20 weeks block.
If the student cancels <b>Homestay</b> accommodation <b>up to 2 weeks before</b> they wish to leave the house	100% of accommodation fees paid except the Placement Fee of up to A\$180
If the student cancels <b>Homestay</b> accommodation <b>less than 2 weeks before</b> they wish to leave the house	No refund is given
If the student withdraws from <b>Student Residence</b> accommodation: 2 weeks or more before course commencement	100% of accommodation fees paid
2 weeks or less before course commencement	70% of accommodation fees paid
After course commencement	No refund
In the event that Phoenix Academy defaults on any course offered and paid for by the student	Phoenix will pay 100% of tuition fees (except an Administration Fee of \$240) within 2 weeks after the default date
If a student breaches international visa conditions of the rules of the provider and is terminated from the course	No refund of the first 24 week block and 40% of the fees applicable to a subsequent 24 week block

## CHECKLIST

- Completed all sections of the Application Form
- Read and understood the Conditions of Enrolment & the Cancellations & Refund Policy
- Attached two passport sized photographs
- Attached copies of Academic transcripts (where relevant to your application)
- Signed the declaration

PHOENIX ACADEMY CRICOS PROVIDER CODE: 00066D  
Keyseq Pty Ltd t/a Phoenix Academy. ABN 45 009 405 298.  
Registered by the West Australian Government.

"I like my classes. They are friendly and communicative. The teachers offer a lot of encouragement and help me improve my English Skills.

I enjoy making new friends and socialising with other International students in the leafy courtyard. I usually use the computer laboratory, where I can study English and keep in touch with friends. The Recreation Centre provides me with opportunities to get involved in school events such as Surf Club Carnivals and also arranges tours."

CHRISTOPHE, FRANCE



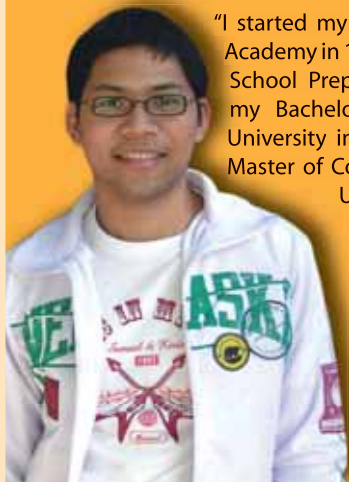
"I completed my English for Business Course at Phoenix Academy and immediately embarked upon my Internship with an Australian company. Marketforce, a leading advertising agency in Western Australia, offered an excellent insight into how Australians work and the Australian corporate environment. This is definitely one of the most valuable experiences I've had!"

ANNALISA, ITALY



"I started my education journey at Phoenix Academy in 1997, where I studied in the High School Preparation program. I completed my Bachelor of Commerce at Murdoch University in 2003 and I'm now doing my Master of Commerce (Marketing) at Curtin University. When I have finished my course I'm looking forward to returning to Indonesia to work in my family's business and help them develop their marketing strategy."

AUSTIN BUDIONO, INDONESIA



"FCE is a very challenging course. However the teachers at Phoenix made it easier by being very organized and helpful. Other than studying full time, I also work as a student worker, helping the Director of Studies as well Academic Admin Officer. My duties involved photocopying, orientation preparation and some cleaning. The extra pocket money definitely comes in handy! My homestay family is brilliant! I have learnt and experienced so much about the Australian culture by just staying with them."

JI-EUN JUNG, KOREA





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# PHOENIX *Academy*

**PERTH CITY CAMPUS (MAIN CAMPUS):**

223 Vincent Street, West Perth 6005

(PO Box 256, Leederville 6903)

Perth, Western Australia

Phone: + (61 8) 9227 5538 | Fax: + (61 8) 9227 5540

Email: [info@phoenixacademy.com.au](mailto:info@phoenixacademy.com.au)

**PERTH BEACH CAMPUS (FREMANTLE):**

Orient Building, 39 High Street, 6160

(PO Box 691, Fremantle 6959)

Fremantle, Perth Western Australia

Phone: + (61 8) 9335 0999 | Fax: + (61 8) 9335 0915

