

# Courses

## General



- Courses are based on a four-week cycle.
- Students can start any Monday, but we strongly recommend starting on the official starting dates (see price list).
- Beginners can start at the official starting dates only.
- All courses except the exam preparation courses (Newlands only) are offered at both centres.
- Students can borrow a coursebook free of charge.
- Students receive a certificate of attendance on completion of the course (excluding students missing more than 10% of their lessons).
- A course report outlining the student's progress is issued for courses of 4 weeks or longer.
- 1 lesson = 50 minutes.

At Good Hope Studies our priority is to provide lessons of a high standard and our aim is for students to leave Cape Town feeling more confident communicating in English. To support these lessons, we provide accommodation and a social programme, and many students use these services to practise their English.

Our teaching programme is based on a four-week cycle and most changes take place only every four weeks. For our clients' convenience we accept students every Monday, but we strongly recommend starting at the beginning of a cycle, on the official starting dates. Students who start on an official date will have only small changes in their class in the next four weeks, and will enjoy the most interesting sightseeing tours (held in the first two weeks of the cycle), and the welcome reception (held in the first week of every cycle). Students write tests in the last week of each cycle to help them and their teachers to monitor their progress.

The lessons are geared towards the needs and interests of the students in each class. There is usually a mix of the four skills (reading, writing, listening and speaking) and of language systems (grammar and vocabulary), with a strong focus on communication and real-life tasks.

The lessons are based around a coursebook, which provides a basic structure for the lessons. We use a range of different books, and have at least two different books at each level so that students who stay for longer than one cycle in a level do not repeat material. The material in the coursebooks includes both skills and language work. We constantly review our choices to ensure that the books we use are up-to-date and in line with current theories on language learning.

The coursebook is supplemented with additional material, either adapted from published material, developed by the school, or designed by the teacher for a particular lesson. This allows teachers to cater more specifically to the needs and interests of the students. It also allows teachers to draw on the South African context, often bringing South African culture and history into the classroom. Homework is given 3 to 4 times per week.

## Levels of English

### Beginner (A1)

Has no experience of the language other than a few words and phrases. Can communicate basic meaning using gestures and isolated words, but unable to maintain a conversation. Would have serious difficulties in an English-speaking environment. Severe difficulties in understanding speech.

### Elementary (A2)

Can take part in simple conversations on everyday topics, using basic vocabulary and structures. Understanding of English is limited but a foundation has been laid for further learning. In a conversation, the listener will probably need to give a lot of help, and will need to speak slowly.

### Pre-Intermediate (B1)

Can communicate adequately in simple everyday situations, but may make a lot of mistakes. Can express opinions on abstract/cultural matters in a limited way, and understand instructions. Needs to develop all language areas and skills. In a conversation, a listener will understand most of the student's message, but may have to ask for clarification.

### Intermediate (B1+)

Can communicate quite fluently in most everyday situations, but may still make a lot of mistakes. Has enough language to survive in an English-speaking environment. Needs to extend vocabulary and improve skills. Can keep up a conversation on a fairly wide range of topics. A listener will understand most of the student's message without effort.

### Upper-Intermediate (B2)

Able to read authentic texts without difficulty, very good knowledge of grammar, able to play an active role in discussions.

### Advanced (C1)

Excellent use of vocabulary and grammar, near proficiency in communication, able to write with few mistakes.

# Courses

## Teacher profile

### Number of teachers

15 full-time and up to 10 part-time

### Minimum requirements for full-time teachers

All full-time teachers have a Cambridge CELTA qualification as well as extensive and varied experience teaching English as a foreign language. In addition, many of our teachers have passed one or more Delta modules.

### Minimum requirements for part-time teachers

Part-time teachers have at least a Cambridge CELTA qualification and most have plenty of experience.

### Further development

Teacher development is a high priority in the school. We have a dedicated Head of Teacher Training, who is a highly experienced teacher trainer. There are regular in-house training sessions, developmental observations are carried out on a regular basis, peer observation is strongly encouraged, and professional development interviews are held on a regular basis. In addition, the school provides sponsorship for the Delta Modules for selected teachers.

## Courses with 1 participant

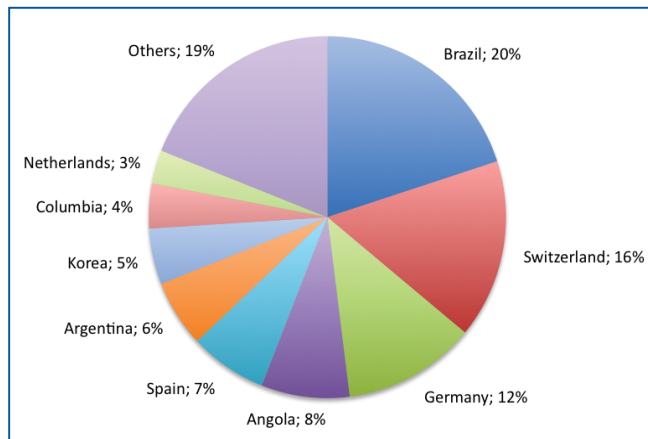
There is no minimum number of participants required on any course. However, if there is only one participant for a particular course, private lessons are given instead of group lessons. The number of lessons are reduced (see table). Almost all courses are run as group courses throughout the whole year.

	Group lessons	Private lessons instead
General English Courses	16 (morning)	12
	20 (morning)	15
	10 (afternoon)	7
Business and Exam Preparation Courses	10	7
Cambridge Courses	25	20

## Client profile

**Age groups:** The main age group is 19 - 25, but students between 17 and 65 regularly attend our courses.

**Nationalities:** Students from over 40 countries from Europe, South America, Asia and Africa attended the school in 2011.



# Courses

## General English Courses

<b>Lessons per week</b> <i>(1 lesson = 50 minutes)</i>	16 lessons (GE 16) 20 lessons (GE 20) 26 lessons (GE 16 + Skills Focus) 30 lessons (GE 20 + Skills Focus)
<b>Starting dates</b>	Any Monday <i>(see price list for recommended starting dates)</i>
<b>Group size</b>	maximum 10 students
<b>Course duration</b>	1 - 48 weeks
<b>Levels</b>	6 levels - <i>Beginner [A1] - Advanced [C1]</i>
<b>Minimum age</b>	17 years
<b>Availability</b>	Newlands and City Centre

Times	Duration in minutes	Mon	Tue	Wed	Thu	Fri
09:00 - 09:50	50	GE 16/20	GE 16/20	GE 16/20	GE 16/20	GE 20
09:50 - 10:40	50	GE 16/20	GE 16/20	GE 16/20	GE 16/20	GE 20
10:40 - 11:00	20	Break	Break	Break	Break	Break
11:00 - 11:50	50	GE 16/20	GE 16/20	GE 16/20	GE 16/20	GE 20
11:50 - 12:40	50	GE 16/20	GE 16/20	GE 16/20	GE 16/20	GE 20
12:40 - 13:30	50	Break	Break	Break	Break	
13:30 - 14:20	50	Skills Focus	Skills Focus	Skills Focus	Skills Focus	
14:20 - 14:30	10	Break	Break	Break	Break	
14:30 - 15:45	75	Skills Focus	Skills Focus	Skills Focus	Skills Focus	

Our General English Courses are ideal for students who use English for everyday purposes.

From the morning lessons (GE 16 and GE 20), students can expect to:

- Practice their reading and listening skills.
- Develop their vocabulary and grammar, so that they can communicate more effectively and accurately.
- Practise speaking and writing.
- Use English to exchange ideas with people from other countries.

The morning lessons are based around a coursebook, and adapted to the class.

Students have a choice of 16 and 20 morning lessons and can combine them with a number of different afternoon options.

The afternoon lessons (Skills Focus) are focussed mainly on developing speaking skills, but the lessons are usually based around a listening or reading text, and new vocabulary is often introduced to help the students to communicate more effectively. The topics depend on the interests of the class, but often include South African culture and history as well as current international issues. The lessons may include outings to local cultural sights and South African videos or songs.

Homework is given in morning classes 3 to 4 times per week.

## Study Year



- Course fees are reduced by up to 30%.
- A number of free services are included.
- Regular tests show students' progress.
- We strongly recommend that participants start at the beginning of a cycle.

The Study Year programme is designed for students who book a General English Course for 24 weeks or more.

At the end of every 4-week cycle students complete a skills and systems test. This is to gauge their progress and to advise the student on where to focus their study.

## Special conditions for Study Year students

### Change of course without an alteration fee

No administration fee is charged when changing to another course. Changes can only be done at the beginning of a cycle and need to be for a minimum of 4 weeks.

If students upgrade to a more expensive course, they will be charged directly and at the school's rate.

### Exam preparation

If they choose, students can upgrade to an exam preparation course once their level is high enough. See page 14 for options. An additional course fee is payable at the school.

### Free University and College placement

The University and College placement service is free of charge for participants in the Study Year programme. See pages 18-19 for more details.

### Breaks from study

Study Year students are allowed either one break of four weeks or two breaks of two weeks each.

Conditions apply:

- Good Hope Studies must be notified in writing by the student at least **2 weeks** **[\*\*new\*\*]** in advance.
- A break can only take place after at least **8 weeks** **[\*\*new\*\*]** of study.
- A break must always start or end at the beginning or the end of a cycle.
- Course weeks will not be added on at the end of a stay if any of the above is not met.

# Courses

## Business Course (mini group)

<b>Lessons per week</b>	10 lessons (to be combined with GE 16 or 20, (1 lesson = 50 minutes) or 16 or 20 Private Lessons)
<b>Group size</b>	maximum 6 students
<b>Starting dates</b>	Every 4 weeks (see price list for starting dates)
<b>Course duration</b>	1 - 8 weeks
<b>Levels</b>	2 levels - Intermediate [B1+] - Advanced [C1]
<b>Minimum age</b>	21 years
<b>Availability</b>	Newlands and City Centre

## 5 or 10 Private Lessons

<b>Lessons per week</b>	5 or 10 Private Lessons (to be combined with GE 16 or 20)
<b>Starting dates</b>	Any Monday (see price list for recommended starting dates)
<b>Course duration</b>	from 1 week
<b>Levels</b>	6 levels - Beginner [A1] - Advanced [C1]
<b>Minimum age</b>	17 years
<b>Availability</b>	Newlands and City Centre

Times	Duration in minutes	Mon	Tue	Wed	Thu	Fri
09:00 - 09:50	50	GE 16/20	GE 16/20	GE 16/20	GE 16/20	GE 20
09:50 - 10:40	50	GE 16/20	GE 16/20	GE 16/20	GE 16/20	GE 20
10:40 - 11:00	20	Break	Break	Break	Break	Break
11:00 - 11:50	50	GE 16/20	GE 16/20	GE 16/20	GE 16/20	GE 20
11:50 - 12:40	50	GE 16/20	GE 16/20	GE 16/20	GE 16/20	GE 20
12:40 - 13:30	50	Break	Break	Break	Break	
13:30 - 14:20	50	BC	BC	BC	BC	
14:20 - 14:30	10	Break	Break	Break	Break	
14:30 - 15:45	75	BC	BC	BC	BC	

Times	Duration in minutes	Mon	Tue	Wed	Thu	Fri
09:00 - 09:50	50	GE 16/20	GE 16/20	GE 16/20	GE 16/20	GE 20
09:50 - 10:40	50	GE 16/20	GE 16/20	GE 16/20	GE 16/20	GE 20
10:40 - 11:00	20	Break	Break	Break	Break	Break
11:00 - 11:50	50	GE 16/20	GE 16/20	GE 16/20	GE 16/20	GE 20
11:50 - 12:40	50	GE 16/20	GE 16/20	GE 16/20	GE 16/20	GE 20
12:40 - 13:30	50	Break	Break	Break	Break	
13:30 - 14:20	50	PL 5/10	PL 5/10	PL 10	PL 10	
14:20 - 14:30	10	Break	Break	Break	Break	
14:30 - 15:45	75	PL 5/10	PL 5/10	PL 10	PL 10	

This course is recommended for students who need to use English at work or in a business context.

Our Business Course takes place in mini groups of maximum 6 students to ensure focussed attention to students' needs.

The Business Course must be combined either with a General English Course of 16 or 20 group lessons or with 16 or 20 Private Lessons.

The afternoon lessons focus on the language and skills needed in the workplace. The teacher will find out how you need to use English at work and decide on a syllabus.

Skills and language may include:

- Meetings and negotiations
- Making presentations
- Emails
- Report-writing
- Social English

Topics may include:

- Customer Service
- International Marketing
- Team Building
- Finance
- Management Styles

An Intermediate level or above is required for this group course.

We recommend that Elementary and Pre-intermediate students who need Business English book the private lessons.

To combine a General English Course with Private Lessons is recommended for students who wish to focus on specific areas, and who prefer a mix of group lessons and private lessons.

In the mornings students take part in General English Course.

In the afternoons students have 5 or 10 Private Lessons. Your teacher will start by finding out your needs and interests in English, and together you will decide what to focus on in your lessons.

In the private lessons students can expect to:

- Focus on the language and topics that are most important and interesting to the student.
- Get detailed feedback about the student's own use of English.

2 students can share a teacher for Private Lessons if they book together, are at a similar level and require a similar focus. The second person pays 30% of the fees.

# Courses

## 16 or more Private Lessons

<b>Lessons per week</b> <i>(1 lesson = 50 minutes)</i>	16, 20, 25 or 30 Private Lessons
<b>Starting dates</b>	Any Monday
<b>Course duration</b>	from 1 week
<b>Levels</b>	6 levels - <i>Beginner [A1] - Advanced [C1]</i>
<b>Minimum age</b>	17 years
<b>Availability</b>	Newlands and City Centre

Private lessons are suitable for people who need to improve as quickly as possible, people who wish to focus on specific areas, and people who learn best in a one-to-one environment.

Private lessons usually start at 9:00. However, they can take place any time between 8:30 and 16:30, Monday to Friday, subject to the availability of teachers and classrooms.

In the first lesson the teacher and student will discuss the student's needs and interests and will decide on a syllabus.

Some popular areas of focus:

- Business English
- General English, focussing on individual weaknesses or priorities
- Exam preparation

The students can expect to:

- Direct his/her own learning, with support from the teacher
- Get plenty of feedback on his/her own use of language
- Discuss topics that interest him/her

Ask your student to send us a needs analysis before the course starts so we can prepare accordingly.

2 students can share a teacher for private lessons if they book together, are at a similar level and require a similar focus. The second person pays 30% of the fees.

## IELTS & TOEFL Courses (mini group)

<b>Lessons per week</b> <i>(1 lesson = 50 minutes)</i>	10 lessons <i>(to be combined with GE 16 or 20, or with Private Lessons)</i>
<b>Starting dates</b>	Every 4 weeks <i>(see price list for starting dates)</i>
<b>Group size</b>	maximum 6 students
<b>Course duration</b>	4 to 8 weeks
<b>Levels</b>	1 level - <i>Upper Intermediate [B2] - Advanced [C1]</i>
<b>Minimum age</b>	17 years
<b>Availability</b>	Newlands only

Times	Duration in minutes	Mon	Tue	Wed	Thu	Fri
09:00 - 09:50	50	GE 16/20	GE 16/20	GE 16/20	GE 16/20	GE 20
09:50 - 10:40	50	GE 16/20	GE 16/20	GE 16/20	GE 16/20	GE 20
10:40 - 11:00	20	Break	Break	Break	Break	Break
11:00 - 11:50	50	GE 16/20	GE 16/20	GE 16/20	GE 16/20	GE 20
11:50 - 12:40	50	GE 16/20	GE 16/20	GE 16/20	GE 16/20	GE 20
12:40 - 13:30	50	Break	Break	Break	Break	
13:30 - 14:20	50	IELTS or TOEFL	IELTS or TOEFL	IELTS or TOEFL	IELTS or TOEFL	
14:20 - 14:30	10	Break	Break	Break	Break	
14:30 - 15:45	75	IELTS or TOEFL	IELTS or TOEFL	IELTS or TOEFL	IELTS or TOEFL	

The Exam Preparation Course needs to be combined with a General English Course of 16 or 20 lessons or with Private Lessons.

### IELTS

IELTS is increasingly widely recognised by universities and employers in English-speaking countries. It is also required for emigration to many English-speaking countries. You can choose to do the Academic English or the General English exam. See [www.ielts.org](http://www.ielts.org) for more information.

There are two exam centres in Cape Town, running the exam once or twice a month. For dates & fees please contact us.

### TOEFL

TOEFL is a computer-based test focussing on academic English, and is widely recognised by universities and employers.

There is an exam centre in Cape Town and exams are run once or twice a month. The exam needs to be booked online by the student, using a credit card. For information and bookings see [www.ets.org](http://www.ets.org) or contact us.

## Cambridge Course

<b>Lessons per week</b>	25 lessons
<b>Starting dates</b>	see price list for starting dates
<b>Group size</b>	maximum 10 students
<b>Course duration</b>	8 or 12 weeks [9 weeks in January]
<b>Levels</b>	3 levels - <i>strong Interm. [B1+] - Advanced [C1]</i>
<b>Minimum age</b>	17 years
<b>Availability</b>	Newlands only

Times	Duration in minutes	Mon	Tue	Wed	Thu	Fri
09:00 - 09:50	50	Cambridge	Cambridge	Cambridge	Cambridge	Cambridge
09:50 - 10:40	50	Cambridge	Cambridge	Cambridge	Cambridge	Cambridge
10:40 - 11:00	20	Break	Break	Break	Break	Break
11:00 - 11:50	50	Cambridge	Cambridge	Cambridge	Cambridge	Cambridge
11:50 - 12:40	50	Cambridge	Cambridge	Cambridge	Cambridge	Cambridge
12:40 - 13:30	50	Break	Break	Break	Break	Break
13:30 - 14:20	50	Cambridge	Cambridge	Cambridge	Cambridge	Cambridge

The courses are run as closed courses. All lessons throughout the course are exclusively for Cambridge candidates.

Students doing the 8 week course are entering a course that has already started. Only strong candidates can be accepted on the shorter courses.

All applicants are required to complete a Cambridge placement test to ensure that their level is high enough. Please contact our Registrar ([bookings@ghs.co.za](mailto:bookings@ghs.co.za)) for further information.

### Minimum levels required

FCE: strong Intermediate to Upper-intermediate level

CAE: strong Upper-intermediate to Advanced level

CPE: strong Advanced to Proficiency level

### The Exam

The exam can be written in Cape Town.

Where possible, exams take place in the last week of the course. Therefore students can return home on the Sunday of their last course week. Please see the price list regarding which courses require an additional week of accommodation and which do not.

A minimum number of candidates is required for each exam to be administered in Cape Town. However, in practice this only affects CPE candidates, and is extremely rare.

# Teacher Training Courses

Good Hope Studies runs the CELTA and Delta Modules, both approved and moderated by the University of Cambridge ESOL (also visit [www.cambridgeesol.org/exams/teaching-awards/index.html](http://www.cambridgeesol.org/exams/teaching-awards/index.html)).

These courses are internationally the most widely recognised qualifications in the field of Teaching English to Speakers of Other Languages and we are proud to be able to offer them.

## CELTA

CELTA (Certificate in Teaching English to Speakers of Other Languages) is an initial qualification for people with little or no previous teaching experience.

It is a very intensive 4-week course with a strong practical component. A solid grounding is provided in teaching skills and techniques. Assessment is continuous, based on teaching practice and written assignments.

About 7 courses are held per year.

### Methodology

The course is broadly based on the Communicative Approach. There is a strong emphasis on student involvement in the learning process and trainees are encouraged to think in terms of learning, rather than teaching. Tutors keep up-to-date with the latest developments in language teaching, and feed this into the course.

## Course Components

### Teaching Practice

Each candidate will do 6 hours (8 to 9 lessons) of assessed teaching. Candidates are given guidance with lesson planning, and are then expected to produce a detailed plan and teach the lesson. After the lesson they get oral feedback from their peers as well as their tutor, and detailed written feedback and a grade from their tutor.

### Input Sessions

These cover, among other areas, lesson planning, classroom management, methodology, clarifying and checking the meaning and form of new language, pronunciation & phonology, classroom management and language skills (reading, writing, speaking, writing). The tutors use these sessions to demonstrate a student-focused approach.

### Written Assignments

There are four assignments: focus on the learner, language-related tasks, skills-related tasks, and lessons from the classroom.

### Observation of Experienced Teachers

Candidates do a total of 6 hours of observation of qualified, experienced teachers, up to 3 hours of which may be on DVD.

## Delta Modules

Delta (Diploma in Teaching English to Speakers of Other Languages) is a postgraduate level qualification for teachers with an initial teaching qualification and at least 1200 hours of teaching experience. The course aims to improve teachers' awareness of more theoretical aspects of language teaching and learning as well as developing their teaching skills.

It is an essential qualification for those wanting to enter management or teacher training.

There are three modules and candidates can take any combination of modules.

Module	Title	Form of Assessment
One	Understanding Language, Methodology and Resources for Teaching	A written examination consisting of two parts, each 1 hour 30 minutes (externally marked)
Two	Developing Professional Practice	Assessed assignments incorporating background essays and observed teaching
Three	Extended Practice and ELT Specialism (E.g. Teaching young learners, English for Special Purposes, Teaching one-to-one)	An extended assignment of 4,000 – 4,500 words (externally marked)

One intensive, 8-week course is held per year. The exam can be written at Good Hope Studies on the first Wednesday in June or December.

## Application process

Applicants are required to complete a pre-interview task and application form and to attend an interview before they can be accepted onto a course. Telephone interviews can be arranged for applicants who are not in Cape Town.

Candidates are required to have a level of English equivalent to C1 (Advanced) or above.

For application documents and further information please contact our Registrar ([bookings@ghs.co.za](mailto:bookings@ghs.co.za)) or see [www.ghs.co.za](http://www.ghs.co.za).